**Our Father’s Lutheran Church**

Agenda for Leadership Team Meeting

October 10, 2023 7:00 PM

Attendees: Chandler, Jodi, Shannon, Wendy, Jill, Erin, Lauren Online – Pastor Bob

**Devotion & Prayer –** Jody

**Administrative/ Personnel:**

* Interim Pastor update
	+ Funeral for Judy Vergin – planning is complete – Sat 21st
	+ Confirmation last Wednesday – Pastor Bob hosted and covered commandments 1-5
	+ Request to order catechisms made to Tiffany D
	+ Oct 29th Matty is scheduled to be confirmed – communion will also be served
	+ Pastoral Care requests have come in and will be split between Bob, Kevin, or Sarah
* Call committee update
	+ First interviews with two of the four candidates are scheduled
* Office Admin transition
	+ Melissa’s last day was Sept 24th. Sarah Zender is filling in for the interim and is doing a great job and has set office hours M/W/F 10-2
	+ Approached by Cristal McClain as having interest and was interviewed by some of the council members. The job description was revised and we are looking to fill 12 hours per week with potential to flex if needed. Council voted and approved hiring. Pay and hours reviewed and agreed upon. Shannon to communicate and align on the start date and transition with Sarah
* Nourishing Hope
	+ Food drop Oct 9 – VERY well attended
	+ Committee getting ready to sell the truck
* Funeral Process Changes/Updates- (Jody)
	+ Working on updates to the fee schedule to one flat fee with an added pastor honorarium fee – typically this is included through the funeral home. Food is available but at an extra fee OR could be paid from the OFLC kitchen fee
	+ Need to make decision on where a memorial fee would be directed

**Finance:**

* Treasurer update (Jill)
	+ Sept $21,340
	+ General Fund $17,833 – Positive Growth
	+ Brittni getting more comfortable with the accounting side and is taking an active role in getting this solved
* Transition from Clergy Financial services
	+ Still in process
* OFLC Audit
	+ Tabled until next meeting – Goal is EOY to have this completed
* Preliminary 2024 budget discussion
	+ Looking to schedule a meeting with Jill and Brittni to get a foundation in place to present at the next council meeting November 14th with workshop date to follow

**Internal Ministries:**

* Fall Festival
	+ Currently at 17 trunks and fully staffed
* Crow River Christmas
	+ Planning meeting scheduled Oct 24th all welcome – 7 PM
* Building & Grounds
* Resurfacing progress report Parking Lot
	+ Tentatively will be completed by Saturday for Trunk or Treat – crack filling is completed and work will begin Oct 11th
* Aaron Hunter- New building and grounds lead
	+ Working committee should be established
	+ Need to address an expense limit for small projects to be taken from the building use fund
* Pest Control Services
	+ Currently under contract with Adam quarterly – still need to fill door gaps
* Recognition for John Gilb’s years of service
	+ Scheduled for the 29th during the service
* Possible Roof damage with hail
	+ Jesse Smith to come out and take a look and connect with Chandler

**Other:**

* Set annual meeting date
	+ January 21st
	+ Need to fill VP position for executive council and two at large members
* November 16th Give to the Max
	+ Cristal to head up leading the charge
* Other items from council
	+ Thanksgiving service scheduled for Nov 21st - Tuesday

**Devotion Schedule:**

November- Shannon

December- Dan

January- Wendy

**Upcoming council meeting schedule:**

November 14, 2023 7:00 PM

December 12, 2023 7:00 PM

January 9, 2023 7:00 PM